

Pewamo-Westphalia Community Schools  
5101 Clintonia Road  
Westphalia, MI 48894  
(989) 587-5100

**LIMITED SCHOOLS OF CHOICE  
APPLICATION  
2024/25 SCHOOL YEAR**



Student's Name \_\_\_\_\_ Grade in 2023/24 \_\_\_\_\_  
(Last) (First) (M.I.)

Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Parent/Guardian's Email \_\_\_\_\_

School District You Reside in: \_\_\_\_\_  
(Name of School District You Live In---not PW)

Please list any sibling(s) [names and grades] \_\_\_\_\_

**\*\*\* THE FOLLOWING SECTION MUST BE COMPLETED \*\*\*\***

1. Name of the last school your child attended: \_\_\_\_\_
2. School phone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
3. Has the student been suspended in the last two years (including in-school suspensions) or *ever* been expelled from school?  
Yes \_\_\_\_ NO \_\_\_\_
4. If yes, give detail below. If additional space is needed for explanation, please attach another page.  
Date \_\_\_\_\_ Reason \_\_\_\_\_
5. Are charges for suspension or expulsion pending against the student? Yes \_\_\_\_ No \_\_\_\_
6. Has this student been convicted of a crime? Are there any charges pending? Yes \_\_\_\_ No \_\_\_\_
7. \*Does the student currently receive special education services or related services (i.e. speech, OT, PT)? Yes \_\_\_\_ No \_\_\_\_
8. Does the student currently receive services under Section 504? Yes \_\_\_\_ No \_\_\_\_
9. Please describe the services provided in item #5 or #6 above. \_\_\_\_\_

(\*Please see item #5 on reverse side)

**The Schools of Choice (SOC) guidelines are on the reverse side of this form**

By signing below, I certify all of the information provided above to be true, and I acknowledge and accept the policies and stipulations of Pewamo-Westphalia Community School District's SOC program. I understand untrue or incomplete information will disqualify and remove the applicant from Pewamo-Westphalia Community School District's program and the student will be immediately returned to his/her home school.

**I give Pewamo-Westphalia Community schools permission to send for and receive all school records including any disciplinary action records or withdrawals to avoid such action.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return this form to:** Pewamo-Westphalia Community Schools, Deb Prince, Central Office, 5101 Clintonia Rd., Westphalia, Michigan 48894 or fax to: 989-587-5120 or email to: prince@pwschools.org

**APPLICATIONS MAY BE RECEIVED BEGINNING April 24, 2024 through May 30, 2024 at 4 pm.**

<b>OFFICE USE ONLY</b>	Received on: _____
Verification of Application Information Completed by: _____	Date _____
Building/Grade Placement _____	Approved ____ Denied ____
_____ Superintendent	

## APPLICATION PROCEDURE

1. Limited applications are being accepted for students in grades BK through 9<sup>th</sup> grade for the 2024-2025 school year.
2. All applications will be screened for accurate information. This may involve contacting the school district previously attended.
3. Your acceptance is conditional until Pewamo-Westphalia Community Schools receives and reviews all school reports and determines there are available spaces in the appropriate grade.
4. If the number of applications for a specific grade level or program exceeds the number of available spaces, applicants will be selected through a lottery process and must meet all other SOC requirements.
5. If a SOC applicant for Pewamo-Westphalia Community Schools has a sibling who is currently enrolled at P-W and the District is accepting SOC students in the applicant's grade level, the applicant will have priority status for that grade and will not be subject to the lottery if there are enough openings in the requested grade. If multiple SOC applicants have siblings enrolled at P-W, a drawing may be held for the applicants if the number of applicants is greater than the number of openings. The applicant must meet all eligibility requirements.
  - a. In the case of a situation where the number of applicants with siblings who are currently enrolled with P-W Schools is greater than the number of openings at that grade level, there will be a lottery for those students.
6. The Pewamo-Westphalia Community Schools **registration** process for approved students must be **completed by Friday, June 28, 2024**. If students are not registered by these dates, Pewamo-Westphalia Community Schools will assume that the application for SOC has been withdrawn.
7. a.) If your child is currently eligible for special education services and you reside outside of the Clinton County RESA area, (outside of Pewamo-Westphalia, Bath, Dewitt, St. Johns, Fowler, Ovid Elsie) Pewamo-Westphalia Community Schools is required to secure a cooperative agreement regarding reimbursement for special education costs from your resident district in order to register your child in our school district.  
b.) If you reside outside of the Clinton County RESA area, (outside of Bath, Dewitt, St. Johns, Fowler, Pewamo-Westphalia, Ovid Elsie), and your child is found to be eligible for special education services after admission to the Pewamo-Westphalia School District, please be advised that the district is required to obtain a cooperative agreement regarding reimbursement for special education costs from your resident district in order for your child to remain in our school district.
8. Once registered, students may remain in the Pewamo-Westphalia School District until graduation if the student complies with all guidelines for SOC. The only exceptions are cited in 7b above or under *Code of Conduct* below.
9. Athletic eligibility at the secondary level may be affected. Students who transfer by choice from one school to another and do not otherwise satisfy the transfer regulation are ineligible for interscholastic athletics for one full semester. Questions concerning athletic eligibility should be directed to Mr. Troy Forton, Athletic Director at 989-587-5100, Ext. 5105

## ATTENDANCE

Students are expected to arrive and depart from school on time. It is expected that parents will pick up students on time when they are attending an after school or evening event.

## CODE OF CONDUCT

All Student Code of Conduct rules, procedures, and policies will apply to all students who enter Pewamo-Westphalia Community Schools under the SOC guidelines and procedures (see student handbooks).

## TRANSPORTATION

Parents of SOC students are expected to provide transportation to and from school for their students. SOC parents may arrange with our Transportation Department for pick up and drop off locations within our district boundaries (please see transportation request form). Please contact Jeff Dygert, Transportation Director at 989-587-5100, Ext. 5678 for details and transportation forms.

## TIMELINES

Applications begins	<b>April 24, 2024</b>
Application deadline	<b>Forms must be received by 4 pm on May 30, 2024</b>

## QUESTIONS

You may contact Mrs. Deb Prince at Pewamo-Westphalia Community Schools at 989-587-5100, Ext. 5108, or email her at [prince@pwschools.org](mailto:prince@pwschools.org), if you have any questions regarding our Schools of Choice program.