

**Minutes of the
PEWAMO-WESTPHALIA
Board of Education
September 20, 2021
6:00 P.M. Board Workshop and 7:00 P.M. Regular Board Meeting**

Board Workshop:

Mark Dobias provided an overview of the Roles/Responsibilities of the Board of Education and Superintendent

President's Call to Order: *Meeting was called to order by President Wood at 7:00 p.m.*

Roll Call:

Board Members Present - Kathy Wood, Jason Hafner, Jim Pohl, Tim Schafer, Kim Thelen and Preston Weber

Board Member Absent –Brie Henning

Approval of Agenda:

Consideration of consent agenda items and Approval of Minutes for the Regular Meeting Minutes held August 16, 2021. *Motion made by K. Thelen, seconded by J. Pohl, to approve the August 16, 2021 meeting minutes, approve the consent agenda, and the agenda. Motion passed 6-0.*

Yeo & Yeo Audit Report Presentation – Mrs. Ali Barnes, Yeo & Yeo, provided a presentation on the audit conducted on fiscal year 2020-2021. Yeo & Yeo does not believe there are any material corrections that need to be made. *Motion made by J. Hafner, seconded by J. Pohl, to accept the audit report from Yeo & Yeo. Motion passed 6-0.*

Communications: (3 minutes per person)

Jane Thelen, parent, stated, some of the teachers have discussed their vaccination status with the students and finds it unprofessional and can be disturbing to the students. Mrs. Thelen requested the teachers no longer discuss their vaccination status with their students.

Stephanie Smith, parent, stated a revised list of concerns (with significant changes) from the parent group was sent to Mrs. Wood and requested that it be shared with the Board members. The concerns include liberal messaging in the classrooms, questions on how athletics are funded, along with questions about the theater program. Requested that the concerns of the parents are expressed to other leaders at the MHSAA and the Health Department.

Board Reports:

Building & Site:

HVAC Assessment – The HVAC assessment team visited both buildings, working on an assessment for both buildings. The assessment is anticipated to be complete in October and will then begin work on a grant with Eagle. If the grant is approved, work would take place in the summer. To date, the team is pleasantly surprised and feels that a new system could be put in place.

Roof Repairs – The roof repairs are complete.

Policy/Annual Report – N/A

Personnel:

Accept the recommendation to hire Mr. Tim Wieber, Custodial/Grounds Worker, effective October 4, 2021.

Accept the recommendation to hire Ms. Karen Wright, Lunchroom Student Supervisor effective August 25, 2021

Accept the resignation of Mrs. Patricia Simon, MS/HS Library Aide, effective August 30, 2021.

Accept the recommendation to hire Mrs. Samantha Kerr, MS/HS Library Aide, effective August 30, 2021.

Accept the recommendation to hire Mrs. Karie Andrews, Lunchroom Student Supervisor, effective September 13, 2021.

Accept the recommendation to hire Mr. Chase Kramer, Student Custodian, effective September 13, 2021.

Accept the recommendation to hire, through Edustaff, Mr. Ryan Koenigsknecht and Mr. Andy Hengesbach as Golf Co-Coaches effective September 21, 2021.

Accept the recommendation to hire Mrs. Alison Klein, Shared Services Teacher, effective September 10, 2021.

Accept the resignation of Mr. Mark Rademacher, JV Baseball Coach, effective September 8, 2021.

Accept the resignation of Mrs. Alison Klein, 7th Grade Girls Basketball Coach, effective September 14, 2021.

Accept the resignation of Mr. Kyle Stump, 8th Grade Boys Basketball Coach, effective September 15, 2021

Accept the recommendation to hire, through Edustaff, Mr. Kyle Stump as the Freshman Boys Basketball Coach effective September 21, 2021.

Accept the recommendation to hire, through Edustaff, Mr. Brayden Platte, as the 7th Grade Boys Basketball Coach effective September 21, 2021.

Accept the recommendation to hire, through Edustaff, Mr. Jeff Eklund, as the JV Girls Basketball Coach effective September 21, 2021.

President's Comments: Mrs. Wood displayed the amount of policies the Board members reviewed for tonight's meeting.

Action Items

Old Business: N/A

New Business:

First Reading of Neola Policies 1422, 1623, 1662, 2260, 3122, 3123, 3362, 4122, 4123, 4362, 5517, 5610, 5611, 2260.01, 2266, 5341, 5342, 5343, 7440.01, 8321, 8330, 8400, 8450.01, 8500, 8510, 6114, 6325, 7450, 7455, 2210, 2412, 2414, 3362.01, 4162, 5200, 5335, 6107, 8210, 8400, 8462, and 8600 – Motion made by K. Thelen, seconded by J. Pohl, to approve the first reading of the Neola policies listed. Motion passed 6-0.

Approve the Proposed Shared Time Agreement with St. Joseph's School for the 2021-2022 School Year. Motion made by K. Thelen, seconded by T. Schafer, to approve the proposed shared time agreement with St. Joseph's School for the 2021-22 school year.

Approve the Proposed Shared Time Agreement with St. Mary's School for the 2021-2022 School Year. Motion made by J. Pohl, seconded by P. Weber, to approve the proposed shared time agreement with St. Mary's School for the 2021-22 school year. Motion passed 6-0.

Approve the Proposed Shared Time Agreement with St. Patrick' School for the 2021-2022 School Year. Motion made by K. Thelen, seconded by J. Pohl, to approve the proposed shared time agreement with St. Patrick's School for the 2020-21 school year. Motion passed 6-0.

Approve the recommendation to appoint Mr. Chris Brown as P-W's Representative on the Clinton County RESA Parent Advisory Committee. *Motion made by J. Pohl, seconded by P. Weber, to approve the recommendation to approve Mr. Chris Brown as P-W's Representative on the Clinton County RESA Parent Advisory Committee. Motion passed 6-0.*

Approve the recommended COVID-19 Matrix for the 2021-22 School Year. Mrs. Goodman provided an overview of the proposed Matrix for the Elementary School and Middle/High School. Discussion was held. *Motion made by T. Schafer, seconded by K. Thelen, to approve the proposed COVID-19 Matrix to modify the proposal changing the 14-day time measurement period to a 10 day period. Motion passed 6-0.*

Approve the recommendation to create a part-time Custodial position. Mrs. Goodman provided an overview of the need. We are short two bus drivers; one will retire in October and a second in January. Mr. Dygert would begin driving the bus in October. We have advertised in multiple venues. *Motion made by J. Pohl, seconded by T. Schafer to approve the recommendation to create a part-time custodial position. Motion passed 6-0.*

Financial:

Financial Summary Report August 31, 2021, including Special Revenue Account Payable Listing, August 2021

Administrator's Reports:

Instructional Technology Specialist – Ms. Samantha Kerr is an ELA teacher and is serving at the MS/HS Library Aide. Will be replacing the furniture in the MS/HS Library and hope to paint as well. Adding some new security cameras in both buildings.

Assessments, Curriculum and Athletic Director – Mr. Thelen stated he has met Mrs. Goodman regarding the M-Step results, working to prepare for the October testing date.

Elementary School – Mrs. Farmer stated the Fall Fest was an awesome experience. The M-Step results are a result of the high-quality teachers and paraprofessionals. We will do anything we can to stay in-person this school year. Staff recognition event for both buildings. Grandparents Day will be held on October 13.

Middle/High School Principal – Board member are invited to come shadow Mr. Simmons for a day and follow us on social media.

Superintendent –

COVID-19 Update – Five confirmed cases so far for all buildings; zero staff have tested positive.

M-Step Results – Mrs. Goodman shared the recently released M-Step results for the 2020-21 school year.

Website – The website will be launched later this week.

Strategic Plan – Mrs. Goodman will contact the Michigan Leadership Institute to inquire what services they offer for Strategic Planning. We meet with stakeholders, getting input from everyone. Create goals for facilities, staffing,

Future Meeting Dates/Events:

Homecoming – October 8, 2021 (parade in Westphalia)

October Board Meeting – October 18, 2021 (to be held at the Elementary School)

Adjourn: At 8:08 p.m., meeting adjourned.

A handwritten signature in black ink, appearing to read "Jim Pohl", written over a horizontal line.

Approved by Jim Pohl, Secretary to the Board of Education