

**Minutes of the  
PEWAMO-WESTPHALIA  
Board of Education  
June 20, 2022  
7:00 P.M. Regular Board Meeting and Budget Hearing**

**President's Call to Order:** Meeting was called to order by President Hafner at 7:00 p.m.  
**Pledge to the Flag**

**Roll Call**

**Board Members Present:** Jason Hafner, Jim Pohl, Tim Schafer, Preston Weber and Kathy Wood

**Board Members Absent:** Brie Henning and Kim Thelen

*At 7:02 pm, motion was made by K. Wood, seconded by P. Weber, to move to a closed session under section MCL 15.268(c) of the Open Meetings Act, to discuss collective bargaining and personnel. Motion carried 5-0.*

*At 7:29 pm, motion was made by K. Wood, seconded by J. Pohl, to move out of the closed session. Motion carried 5-0.*

*Motion made by K. Wood, seconded by P. Weber, to remove item No. VIII N from the consent agenda, and place that item under New Business, item #XI B 24, approve the May meeting minutes and agenda. Motion carried 5-0.*

**YAC Student Presentation:** Joey Arens provided an overview of the Youth Advisory Council. Their Council works to become better leaders and better members of society.

Mrs. Goodman expressed appreciation for Mr. Todd Simmons, who accepted a position as High School Principal at Cedar Springs. Mr. Simmons has been at P-W for over 20 years and will be sorely missed. We wish Mr. Simmons and his family the very best.

Mr. Scott Brown, our new Business Manager, worked at P-W from 1997-99, and is now back and we are so happy to have him at P-W Schools. Mr. Brown will provide both financial and human resources services.

Mr. Ryan Portenga, our new Middle/High School Principal comes from River Valley MS/HS. After a very intense interview process including interviews with staff members, administrators, students and parents, Mr. Portenga was chosen. We welcome Mr. Portenga to P-W Schools.

**Budget Hearing/Presentation:** Mrs. Goodman an overview of the FY2021-22 General Fund Appropriations Budget and Special Services Fund Appropriations Budget. Mrs. Goodman then provided a synopsis of the FY2022-23 General Fund Appropriations Budget and Special Services Fund Appropriations Budget. The projected fund balance at the end of the 2022-23 fiscal year will be projected to be at 18%.

**Administrator's Reports:**

**Instructional Technology Specialist:** Mrs. Johnston stated our teachers in both buildings collected devices at the end of the school year and it went really well. New Chromebooks will be distributed to the incoming 7th graders.

**Curriculum, Assessments and Athletic Director:** Mrs. Goodman read a report from Mr. Thelen. P-W spring season was very successful, as were athletic teams all year long. Mr. Thelen is working to secure a contract with Spectrum Health for next year's athletic trainer services. We are patiently waiting for the SAT scores to be released. Mr. Larry Farmer will be

the new testing coordinator for the 2022-23 school year. In the 2023-24 school year, 9th grade students will be required to take a Financial Literacy course for graduation.

**Elementary School Principal:** Mrs. Farmer is so excited to see the transformation of the Elementary School.

**Middle/High School Principal:** No report

**Student Representative:** We have two students who will share this role for the 2022-23 school year.

**Superintendent:** Mrs. Goodman thanked Mr. Dygert for his efforts to oversee this asbestos abatement and new flooring installations.

We will place on our transparency page the required goal progress template.

**Communications:** (3 minutes per person)

Public comments received from:

- Margie Wirth spoke regarding the concern for the mental health of our students.
- Alanna George thanked Mrs. Goodman for the parent involvement in the interview selection of the MS/HS Principal, as well as the Sex Education Advisory Council.

**Board Reports:**

**Building & Site:** N/A

**Personnel:**

Approve the resignation of Mr. Todd Simmons, Middle/High School Principal, effective June 30, 2022.

Approve the resignation of Mr. Blaine Sich, Business Manager, effective June 15, 2022.

Approve the recommendation to hire Mr. Blaine Sich on a part time temporary basis as Business Manager effective June 17, 2022.

Approve the recommendation to hire Jodi Thelen as Kindergarten Teacher, effective August 15, 2022.

Approve the recommendation to hire Mrs. Sandra Thelen, Part Time, Paraprofessional Aide, effective August 15, 2022.

Approve the resignation of Mrs. Chasidy VanElls, Bus Driver effective July 1, 2022, and transition to substitute/extra curricular bus driver.

Approve the resignation of Mr. Joe Fedewa, Bus Driver, effective June 8, 2022 and transition to substitute/extra curricular bus driver.

Approve the resignation of Mr. Wayne Summers as Theater Director and transition to the Assistant Theater Director, effective August 15, 2022

Approve the resignation of Mr. Josh Boutwell, Elementary/Middle School P.E. Teacher effective June 30th.

Approve the recommendation to hire Mr. Scott Brown as Business Manager effective June 20, 2022.

Approve the recommendation to appoint Mr. Phil Smith as the Elementary and Middle School P.E. Teacher effective August 15, 2022.

Approve the recommendation to hire Mrs. Elizabeth Jandernoa as Summer School Teacher, effective June 14, 2022

Approve the recommendation to hire Mrs. Sharon Brown as Summer School Teacher, effective June 14, 2022.

Approve the recommendation to hire Mrs. Erikka Hafner, Summer Paraprofessional Aide, effective June 14, 2022.

Approve the recommendation for Mr. Cole Feldpausch to receive tenure status.

Approve the recommendation to hire Mr. Ryan Portenga as the Middle/High School Principal effective July 1, 2022.

**President's Comments:** Mr. Hafner commended the students on their athletic contributions, to our parents for their support, for our teachers and staff for their hard work throughout the 2021-22 school year.

**Action Items:**

**Old Business:**

**Second Reading of Neola policies po1616, po6110, po6114, and po6325** - The second reading of the Neola policies po1616, po6110, po 6114 and po6325 took place.

**New Business:**

**Approval of Neola policies po1616, po6110, po6114, and po6325** - The first reading of the Neola policies po1616, po6110, po 6114 and po6325 took place. *Motion made by K. Wood, second by J. Pohl, to approve the second reading of Neola policies po1616, po6110, po6114, and po6325. Motion carried 5-0.*

Approve the recommendation to hire Yeo & Yeo to conduct the 2021-22 fiscal audit - Mr. Hafner requested that we bid out this service for the summer of 2023. *Motion made by P. weber, seconded by J. Pohl, to approve the recommendation to hire Yeo & Yeo to conduct the 2021-22 fiscal audit. Motion carried 5-0.*

Approve the 2021-22 General Fund Appropriation Budget - *Motion made by P. Weber, seconded by J. Pohl, to approve the 2021-22 General Fund Appropriation Budget. Motion carried 5-0.*

Approve the 2021-22 Special Services General Fund Appropriation Budget - *Motion made by J. Pohl seconded by T. Schafer, to approve the 2021-22 Special Services General Fund Appropriation Budget. Motion carried 5-0.*

Approve the 2022-23 General Fund Appropriation Budget - *Motion made by P. Weber, seconded by J. Pohl, to approve the 2022-23 General Fund Appropriation Budget. Motion carried 5-0.*

Approve the 2022-23 Special Services Fund Appropriation Budget - *Motion made by J. Pohl, seconded by P. Weber, to approve the 2022-23 Special Services Special Services Fund Appropriation Budget. Motion carried 5-0.*

Approve the L-4029 Form (2022 Tax Rate Request) - *Motion made by K. Wood, seconded by J. Pohl, to approve the L-4029 2022 Tax Rate Request. Motion carried 5-0.*

Approve the MHSAA Membership Resolution for the 2022-23 school year. - *Motion made by K. Wood, seconded by P. Weber, to approve the MHSAA Membership Resolution for the 2022-23 School Year. Motion carried 5-0.*

Approve the recommendation to appoint Mrs. Mindy Pawlanta as the Clinton County RESA Parent Action Committee to represent P-W Schools - *Motion made by P. Weber, seconded by K. Wood, to approve the recommendation to appoint Mrs. Mindy Pawlanta as the Clinton County RESA Parent Action Committee to represent P-W Schools. Motion carried 5-0.*

Approve the Master Teacher Contract beginning July 1, 2022 through June 30, 2025 - Mrs. Goodman thanked Mr. Randy Voisinnet and his team for working with t *Motion made by K. Wood , seconded by T. Schafer, to approve the Master Teacher Contract beginning July 1, 2022-June 30, 2025. Motion carried 5-0.*

Approve the Support Staff Contract beginning July 1, 2022 through June 30, 2025 - Mrs. Goodman thanked Mrs. Amy Martin and her team for their assistance. Mr. Hafner abstained from voting. *Motion made by J. Pohl, seconded by T. Schafer, to approve the Support Staff Contract beginning July 1, 2022 through June 30, 2025. Motion carried 4-0.*

Approve the 2022-23 school calendar, the 2023-24 school calendar and the 2024-25 school calendar - **Motion made by K. Wood, seconded by J. Pohl, to approve the 2022-23, 23-24, and 2024-25 school calendars. Motion carried 5-0.**

Approve the Pre-Labor Day Start for the 2022-23 School Year - **Motion made by P. Weber, seconded by J. Pohl, to approve the Pre-Labor for the 2022-23 school year. Motion carried 5-0.**

Approve the Cost Reimbursable Food Service Management Company contract with Chartwells for School Year 2022-2023 - Mrs. Wood asked them to please work on improving their menu, especially at the elementary schools. Froot Loops for a second choice lunch option is not acceptable. **Motion made by J. Pohl, seconded by P. Weber, to approve the Cost Reimbursable Food Service Management Company contract with Chartwells for the School Year 2022-23. Motion carried 5-0.**

Approve the overnight international trip to Italy for ninth-twelfth graders on June 19-27, 2023 - Mrs. Alaina Pung is an avid international traveler and would like to organize and chaperone this trip with hopes to offer a trip every other year. **Motion made by K. Wood, seconded by J. Pohl, to approve the overnight international trip to Italy for ninth-twelfth graders in June 19-27, 2023. Motion carried 5-0.**

Approve the Board Sponsored Annuity to Mrs. Jennifer Goodman for the 2021-22 goal - Mrs. Goodman had a goal to complete the Strategic Plan **Motion made by K. Wood, seconded by P. Weber, to approve the Board Sponsored Annuity to Mrs. Jennifer Goodman for the 2021-22 goal. Motion carried 5-0.**

Approve the recommendation to hire a special education para educator -**Motion made by J. Pohl, seconded by K. Wood, to approve the recommendation to hire a special education para educator at the Elementary School. Motion carried 5-0.**

Approve the Shared Services Contract with St. Joseph's School for the 2022-23 school year - We will begin paying for half of the kindergarten teacher and claim additio **Motion made by K. Wood, seconded by J. Pohl, to approve the shared services contracts with St. Joseph's School and St. Mary's School for the 2022-23 school year. Motion carried 5-0.**

Approve the Shared Services Contract with St. Mary's School for the 2022-23 school year - **Motion made by K. Wood, seconded by J. Pohl, to approve the shared services contract with St. Mary's School for the 2022-23 school year. Motion carried 5-0.**

Approve the administrator contracts for 2022-23 for Jennifer Goodman, Julie Farmer, Ryan Portenga, Scott Brown, Darren Thelen, Stacey Johnston, Jeff Dygert, and Deborah Prince - **Motion made by J. Pohl, seconded by T. Schafer to approve the administrator contracts for 2022-23 for Jennifer Goodman, Julie Farmer, Ryan Portenga, Scott Brown, Darren Thelen, Stacey Johnston, Jeff Dygert, and Deborah Prince. Motion carried 5-0.**

Approve the recommendation to move the location of the July Regular Meeting to the Elementary School Library due to the asbestos removal in the Middle/High School. **Motion made by P. Weber, seconded by J. Pohl, to approve the recommendation to move the location of the July Regular Meeting to the Elementary School Library due to the asbestos removal in the Middle/High School. Motion carried 5-0.**

Approve the recommendation to hire Mrs. Erikka Hafner as a Summer Paraprofessional Aide Special Education Paraprofessional Aide. Mr. Hafner abstained from voting from this approval. **Motion made by P. Weber, seconded by K. Wood, to hire Mrs. Erikka Hafner as a Summer Paraprofessional Aide Special Education Paraprofessional Aide. 4-0.**

**Financial:**

Financial Summary Report May 31, 2022, including Special Revenue  
Account Payable Listing, May 31, 2022

**Future Meeting Dates/Events:**

- A. 1st Summer Shut Down - July 2-8, 2022
- B. July Board Meeting - July 18, 2022 at the Elementary School
- C. 2nd Summer Shut Down - August 1-7, 2022

**Adjourn:** At 8:36p.m. the meeting adjourned.



Approved by Preston Weber, Board of Education Secretary