

**Minutes of the
PEWAMO-WESTPHALIA
Board of Education
July 19, 2021
7:00 P.M. Regular Board Meeting**

President's Call to Order: *Meeting was called to order by President Wood at p.m.7:00*

Roll Call:

Board Members Present - Kathy Wood, Jason Hafner, Brianne Henning, Tim Schafer, Kim Thelen and Preston Weber

Board Member Absent – Jim Pohl

Staff Present - Jennifer Goodman, Superintendent, Julie Farmer, Elementary Principal, Stacey Johnston, Instructional Technology Specialist, Deb Prince, Executive Assistant, Todd Simmons, MS/HS Principal, Darren Thelen, Director of Assessments, Curriculum and Athletics, Randy Voisin, Teacher, Jayne Wieber, Business Manager, Vicki Williamson

Guests Present: Steve and Alanna George, Katy Gilliland, Dan and Christine Hagen, Dawn Keilen, Jim and Michelle Klein, Jill Kowatch, Carisa Kramer, Jennifer Mowatt, Dan Noot, Alaina Pung, Karen Schafer, Brent and Stephanie Smith, Phil Smith, Mary Beth Spitzley, Jane Thelen, Cara Wirth

Approval of Agenda:

Consideration of consent agenda items and Approval of Minutes for the Regular Meeting Minutes held June 21, 2021. *Motion made by K. Thelen, seconded by B. Henning to approve the June 21, 2021 meeting minutes, the consent agenda and agenda. Motion passed 6-0.*

Communications: (5 minutes per person/30 minutes total)

Stephanie Smith spoke on behalf of some concerned parents and provided a revised list of their concerns for the upcoming school year.

Board Reports:

Building & Site –

Policy/Annual Report – Mrs. Goodman stated we have several Neola policies to update and is meeting with Pat Krieger, the Neola Representative, soon.

Personnel:

Accept the resignation of Mrs. Dana Platte, Shared Services Teacher, effective June 30, 2021.

Accept the resignation of Mr. Joe Fedewa, Bus Driver, effective July 1, 2021.

Accept the resignation of Mrs. Kelly Senters, MS/HS ELA Teacher, effective July 5, 2021.

Accept the resignation of Mrs. Shannon McGee, MS/HS ELA Teacher, effective July 15, 2021.

Accept the resignation of Mr. Todd Droste, Custodial/Grounds Worker, effective June 30, 2021.

Approve the recommendation to hire Mr. Todd Droste, Maintenance Worker, effective July 1, 2021.

Approve the recommendation to hire Mrs. Jennifer Mowatt as Special Education Teacher effective August 17, 2021.

Approve the recommendation to hire Ms. Alaina Pung as HS ELA Teacher effective August 17, 2021.

Approve the recommendation to hire Mr. Josh Boutwell as Elementary/MSP.E. Teacher effective August 17, 2021.

Approve the recommendation to hire Mr. Phil Smith as the 6th Grade effective August 17, 2021.

Approve the recommendation to hire Ms. Carisa Kramer as HS ELA Teacher effective August 17, 2021.

Approve the recommendation to hire Mrs. Dana Noot as MS/HS At Risk Paraprofessional Aide effective August 18, 2021.

Approve the recommendation to hire Mrs. Katy Gilliland as MS/HS Secretary effective August 2, 2021.

President's Comments: Mrs. Wood welcomed all the new hires to P-W.

Action Items- Old Business:

Approve the proposed Athletic Trainer contract – Mr. Thelen stated that Sparrow Hospital had to pull out of the agreement to provide an Athletic Trainer for the 2021-22 school year. Spectrum Health can provide us with a trainer, which will be done on a per diem basis. Mrs. Goodman recommended the Board approve Spectrum's proposal for three five-hour sessions per week for \$25,255 beginning August 9, 2021. Spectrum will bill us for the additional charges if their services are needed. Mr. Hafner asked that for future contracts, he would prefer to review the contract prior to the meeting. ***Motion made by B. Henning, seconded by J. Hafner to approve the proposed athletic trainer contract with Spectrum Health for three five-hour sessions per week at a cost of \$25,255. Motion passed 6-0.***

New Business:

Accept the recommendation to create a Counselor position. Mrs. Goodman stated the counselor would serve grades K-12, working in both buildings. Currently we have a Counselor who focuses on credit recovery, dual enrollment, graduation requirements, etc. This new position would focus on the mental and social well being of our students. This employee would support Mrs. Bartlett the two weeks before school begins and the two weeks after the school year ends. Mrs. Goodman foresees three days at the MS/HS and two days at the Elementary. The State of Michigan may be able to reimburse 100% of the salary costs for the first year, 66% the second year, and 33%, the third year. P-W will incur 100% of the costs in the fourth year and beyond. The salary would be the teacher contract salary, along with per diem for the two weeks before school begins and two weeks after the school year ends. ***Motion made by T. Schafer, seconded by P. Weber, to accept the recommendation to create a Counselor position. Motion passed 6-0.***

Approve the Technology Acceptable Use Policies, 2021-22 School Year – ***Motion made by J. Hafner, seconded by B. Henning, to approve the Technology Acceptable Use Policies for the 2021-22 school year. Motion passed 6-0.***

Setting the Place, Time and Meeting Dates of the Board, 2021-22 School year.

- A. Place: Recommendation is to hold all meetings in the Middle/High School, Media Center/Library realizing that some meetings and/or location may have to change as needed.
- B. Time: All regular meetings will begin at 7:00 pm
- C. Date: Regular meetings will be held on the third Monday of the month unless otherwise noted by the attached calendar. Mrs. Wood stated we will begin holding the BOE meetings in the MS/HS Library, except for the October, which will be held at the Elementary School. ***Motion made by K. Thelen, seconded by B. Henning, to approve the proposed schedule, with the addition of the October meeting to be held at the Elementary School. Motion passed 6-0.***

Designation of Person(s) Responsible for Posting Notices of Meetings

Move that the Board of Education designate the Secretary to the Board of Education, with assistance from the Superintendent, be responsible for posting any and all meetings of the Board, as required by Act. No. 267 of the Michigan Public Acts of 1976. ***Motion made by J. Hafner, seconded by K. Thelen, we designate the person responsible for posting the meeting notices as the Secretary to the Board, with assistance of the Superintendent and Executive Assistant. Motion passed 6-0.***

Resolution Establishing Posting of Legal Advertisements for 2021-22.

Move that the Pewamo-Westphalia Board of Education designate the Portland Review and Observer as the primary source of legal advertisements. The Lansing State Journal, Clinton County News, or Ionia

Sentinel may also be utilized when necessary. *Motion made by J. Hafner, seconded by T. Schafer, to designate the Portland Review and Observer as the primary source of legal advertisements, and utilizing the Lansing State Journal, Clinton County News or Ionia Sentinel when necessary. Motion passed 6-0.*

Resolution Establishing Attorney Retainer Privileges

Motion made by J. Hafner, seconded by P. Weber that Pewamo-Westphalia Board of Education appoint Thrun Law Firm, P.C. as Retainer Attorneys. Motion passed 6-0.

Financial:

Financial Summary Report June 30, 2021, including Special Revenue Account Payable Listing, June 2021

Administrator's Reports:

Instructional Technology Specialist – Technicians have been busy getting the new devices ready for the school year. The new switchers to be placed in the teacher lecterns have arrived. Currently switching out former employees' devices with new staff. Mr. Hafner asked that the staff check in to the accessibility in the new Chromebooks, compared to those purchased previously.

Assessments, Curriculum and Athletic Director – Condensation is forming in the Field House floor, causing very slippery conditions for our athletes. There are a number of possible causes. Matrix Consulting Engineers submitted a proposal to investigate the issues causing the condensation. Mrs. Wood suggested contacting the engineers who built the Field House.

Elementary School – The summer reading program has 49 students getting books regularly (free), Introduced Mrs. Jennifer Mowatt, the new Special Education Teacher, who will serve the MS/HS students.

Middle/High School Principal – Mr. Simmons announced our new staff: Mrs. Mowattt, Ms. Elaina Pung, Miss Carissa Kramer, Mr. Phil Smith, Katy Gilliland, and Dana Noot. Mr. Josh Boutwell was unable to attend, due to his recent wedding.

Second part of summer landscaping project will take place on Tuesday at 9 am. Mrs. Lori Pung donates materials and time to the projects each year. We currently have 20-25 students attending the Strength and Athleticism program workouts each week.

Superintendent – Mrs. Goodman will host a Town Hall meeting on August 9 at 6 pm for the community. She plans to begin some two-way conversations, allow community to get to know her and hopes to provide updates on what the school year will look like. Mrs. Goodman will be meeting with the Clinton County superintendents next week to discuss the back-to-school plans. For the 2021-22 school year, meals will be free for all students. We plan to send out the next edition of the Pirate Log in early August, the first one since January 2020. The State of Michigan has not announced any mandates for the 2021-22 school year. There is a federal mandate, enacted in January, requiring masks on buses. There is no deadline for that mandate. Mrs. Goodman acknowledged the Administrative Team and staff for doing so much work to ensure everything is in place for a successful school year. Thanked Julie Farmer for serving as Interim and Deb Prince for a smooth transition.

Future Meeting Dates/Events:

Second Summer Shutdown – August 2-8, 2021

August Board Meeting – August 16, 2021

Adjourn: At 7:45 p.m., meeting adjourned.