Minutes of the
PEWAMO-WESTPHALIA
Board of Education
August 19, 2019
7:00 P.M. Regular Board Meeting

I. President's Call to Order: Meeting was called to order by President Wood at 7:00p.m.

II. Roll Call: Board Members Present –Kathy Wood, Kim Thelen, Jason Hafner, Brie Henning, Leanne O'Brien, Jim Pohl. Tim Schafer arrived at 7:06 pm.

Staff Present –Jeff Wright, Superintendent, Todd Simmons, Middle/High School Principal, Julie Farmer, Elementary Principal, Stacey Johnston, Instructional Technology Specialist, Jayne Wieber, Business Manager, Deborah Prince, Executive Assistant

Students Present- Rachel Rademacher, Emma Thelen, Greg Martin, and Alejandro Nava-Gonzalez
Guest: Allie Barnes, Yeo & Yeo

III. ***Approval of Agenda***: **Motion made by K. Thelen, seconded by L. O'Brien, to approve the July meeting minutes and the consent agenda, with the removal of 7.B., July 2019 Activities Report. Motion passed 6-0.**

IV. Communications

V. Board Reports:
A. Building & Site – None
B. Policy/Annual Report – None
C. Personnel –
1. *Recommendation to hire Karen Wright as a Bus Driver*
2. *Accept the resignation of Alton Schneider, Freshman Boys Basketball Coach through Edustaff*
3. *Accept the resignation of Derek Pohl, 8th Grade Boys Basketball Coach through Edustaff*
4. *Accept the resignation of Elizabeth Kramer, 8th Grade Girls Basketball Coach through Edustaff*
D. President's Comments – None
E. AP Computers/Multi-Media/FilmFest Student Presentation – Multimedia students provided an overview of the class, which involves developing photo and video editing skills, spurs creativity, and challenges students to go out of their comfort zone. Students experience collaboration with students of all grade levels. At Meijer's FilmFest earlier this year, P-W students earned $4,000 in prizes. A. Nava-Gonzalez discussed the AP Computer Science course, which was offered for the first time in 2018-19. In this college level computers course, students learn more about technology and how it affects our world.

VI. Action Items:
A. Old Business
B. New Business
1. Audit Report from Yeo & Yeo - P-W received a clean audit opinion from Yeo & Yeo. Both revenue and expenditures has been on an increasing trend. P-W has seen a healthy increase in enrollment due to shared services and student enrollment. No issues were

found in any of Yeo & Yeo's testing. Motion made by J. Hafner, seconded by J. Pohl, to accept the audit as presented. Motion passed 7-0.

2. Course Listing for Middle/High School for 2019-20 - Motion made by J. Hafner, seconded by K. Thelen, to approve the course list for 2019-20. Motion passed 7-0.
3. Elementary Staff Handbook for 2019-20 - K. Thelen, seconded by L. O'Brien, to approve the Elementary School Staff Handbook for 2019-20. Motion passed 7-0.
4. MS/HS Staff Handbook for 2019-20 - Motion made by J. Hafner, seconded by B. Henning, to approve the MS/HS Staff Handbook for 2019-20. Motion passed 7-0.
5. English Learner's Handbook for 2019-20 - Motion made by B. Henning, seconded by J. Pohl, to approve the English Learners Handbooks for 2019-20. Motion passed 7-0.

VII. Financial:

A. ***Fund Summary Report July 31, 2019***

B. ***Accounts Payable Listing, July 31 2019***

VIII. Administrator's Reports:

A. Instructional Technology Specialist – Mrs. Johnston attended the Ti4E conference in DeWitt last week where Mrs. Johnston and Mr. Simmons presented. Over 300 families have used the new online JotForm to approve students' Chromebook policies.

B. Elementary School Principal – Mrs. Farmer attended a Special Education Conference last week. Considering developing a Special Education Handbook for teachers and parents, which would include processes for ISTs/IEPs. Todd, Lauren, Stacey and Julie attended 5D+ training for the teacher evaluation rubric.

C. Middle/High School Principal – AP Score Update – Mr. Simmons shared trend data for the past five years. In 2019, 73% of our students received a score of 3 or greater, which equates to college credit. Our scores are above both the state and national average. Mr. Hafner suggested posting the employee handbooks on our website. Mr. Altemueller requested P-W's participation in another GAPP program in the Fall of 2020.

D. Superintendent – School Loan Revolving Fund – Discussed the possibility of refinancing the School Loan Revolving Fund. Activity Accounts are now processed in Skyward, so the Board Reports are formatted differently. All activity accounts must adhere to the new GASB 84 requirements. Recently established process for all fundraising activities. Educational Opportunities Update - Mr. Wright recently attended an Early/Middle College conference two weeks ago and met with the Portland Superintendent to discuss their program. Preschool Update – Mr. Wright spoke with the Michigan Licensing Bureau to discuss our policies. We should be able to advertise in January/February and keep the process moving forward.

IX. Future Meeting Dates/Events:

A. First Day of School – August 26, 2019

B. September Board Meeting – September 16, 2019

X. Adjourn: At 8:29 p.m., motion made by L. O'Brien, seconded by T. Schafer, to adjourn the meeting. Motion passed 7-0.